

24 January 2024

C176383

[REDACTED]  
[REDACTED]

Tēnā koe [REDACTED]

Thank you for your email of 08/12/2023 to the Department of Corrections – Ara Poutama Aotearoa, requesting information about directions provided to Corrections about the use of certain words. Your request has been considered under the Official Information Act 1982 (OIA).

You requested:

- *A list of all words, terms, and phrases that the Minister or any member of their Office has directed officials to not use in briefings, letters, emails, memos, aides-memoires or any other documents, or in meetings.*
- *A list of all directions to officials regarding the length, style or make up of all briefings, letters, emails, memos, aides-memoires or any other documents.*
- *A copy of any style guide given to officials by the Minister's Office.*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of the word "equity"?*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of the word "fairness"?*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of the word "wellbeing"?*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of Te Reo?*
- *What directions, if any, has the Minister or their Office given to officials regarding the use of pronouns?*

I am advised that no such guidance or directions have been provided to Corrections by the Minister or his office. Therefore, we are declining your request under 18(g) of the OIA, as the information requested is not held by Corrections, and we have no grounds for believing it is held by another department or agency.

Please note that this response may be published on Corrections' website. Typically, responses are published quarterly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

I trust the information provided is of assistance. I encourage you to raise any concerns about this response with Corrections. Alternatively, you are advised of your right to also raise any concerns with the Office of the Ombudsman. Contact details are: Office of the Ombudsman, PO Box 10152, Wellington 6143.

Ngā mihi

A handwritten signature in blue ink, appearing to be 'Nic Barkley', with a stylized, cursive script.

Nic Barkley  
Manager Ministerial Services  
People and Capability