



9 September 2020

C123180

s9(2)(a)

s9(2)(a)

By email: s9(2)(a)

Tēnā koe s9(2)(a)

Thank you for your email of 7 May 2020 to the Minister of Corrections, Hon Kelvin Davis, requesting a copy of the review into lockdown hours in prisons. As you were advised on 17 June 2020, your request has been transferred to Corrections in accordance with section 14 of the Official Information Act 1982 (OIA). Corrections has considered your request under the OIA.

In accordance with section 69 of the Corrections Act 2004, every person in prison is afforded a number of minimum entitlements. These entitlements include the provision of at least one hour of physical exercise on a daily basis. In practice most are normally unlocked for much longer periods, at multiple times a day for a number of reasons.

Staff must assess and manage a range of operational requirements on a daily basis relating to people in prison who can be unlocked together, including whether they are remand or sentenced, whether they are segregated or mainstream, their security classification and other dynamic issues such as gang tensions and the association of co-offenders.

Since early March, Corrections has recognised the importance of doing our part to reduce the spread of COVID-19 in both prisons and our wider communities. Corrections has taken a deliberately cautious approach. We are also absolutely committed to ensuring that we're operating safely, lawfully and humanely.

As you may be aware, the efforts of Corrections staff throughout Alert Levels were recognised by the Ombudsman, who said in his OPCAT COVID-19 report on inspections of prisons that the majority of interactions between staff and prisoners were "dignified, respectful, and compassionate", that "staff and prisoners were respectful, empathetic, and positive about each other" and that at some prisons, "staff were working overtime to manage complex unlock and sanitisation regimes and ensure all prisoners received their minimum daily entitlements".

Like many New Zealanders, people in prison were impacted by the temporary measures to eliminate COVID-19 between March and June of this year, and then again August. Throughout the temporary measures, safety has always been Corrections' top priority.

The requirement for all New Zealanders to keep our bubbles small and practice physical distancing throughout Alert Levels 4,3 and 2 also existed in prisons, with restrictions in place around the number of people in prison that can associate together at any one time. There are a limited number of secure spaces at each prison that prisoners can safely use for recreation, and with smaller groups using them and enhanced cleaning measures taking place, these spaces were being used more frequently, impacting their availability.

At Alert Level 2, face-to-face visits with people in prison resumed for friends and family, as did aspects of prison operations that had been temporarily suspended, such as guided and temporary release (for example, reintegration activities outside prison), temporary removal, face-to-face rehabilitation programmes and non-essential prison industries.

Following the transition to Alert Level 1 on 8 June 2020, most restrictions affecting prison operations ended, but were reintroduced following the changes to Alert Levels in August when our sites in the Auckland region moved to Alert Level 3 and the rest moved to Alert Level 2. At all Alert Levels we are continuing to ensure the health, safety and wellbeing of our staff and the people we manage continues to come first.

Safety measures continue to be in place for all visitors to all sites, including contact tracing, health screening, increased hand hygiene measures, the use of thermal imaging cameras on entry, and PPE. Corrections has been progressively increasing the total number of visitors able to attend each visit session.

You requested:

- *Could we please have a copy of the (below) review referred to by the Minister in his 28 May letter to Meg de Ronde, including the documentation that shows why the minimum entitlement was denied?*

*"In seeking further assurance around this matter I asked Corrections to undertake a national review of their compliance with the minimum prisoner entitlement of one hour of daily exercise, covering the period 24 to 30 April 2020. This found that 96 percent of people in prison had received their minimum entitlement, and often more. In the other four percent of cases, documentation was able to be provided which shows the reason why the minimum entitlement was denied, and that these decisions are in line with Prison Operation Manual guidance."*

Please find attached as Appendix One the memo identified to be within scope of your request, which outlines the outcome of the review of minimum entitlements between the specified time period.

The review concluded that 96 percent of people in prison nationally had received their minimum entitlement, and often more than one hour of time was received. For the remaining 4 percent most unit staff provided documentation in the form of IOMS notes and written rationale evidencing the decision behind this action, in line with section 69 of the Corrections Act 2004.

A prisoner's minimum entitlement may be denied if there is an emergency in the prison, the security of the prison is threatened or if the health or safety of any person is threatened. For example, prisoners separated during their first 14 days in prison were managed in small groups who were only permitted to mix within those groups to prevent the potential for COVID-19 transmission if someone was unwell. On occasion, some of these prisoners may have been denied their entitlement to a minimum of one hour of exercise if there was no safe way for them to undertake their exercise in the space available.

The documentation which has assisted in developing the approximate percentages of those who have been provided their minimum entitlements was mostly derived from operational log books submitted for each unit in each Corrections-managed prison. There are over 200 residential units across all prisons, with each unit recording day to day decisions about prisoner activity individually.

These log books contain various operational information outside scope of your request, much of which carries operational sensitivities that cannot be released into the public domain. As such, we are declining to provide the logbooks in their entirety pursuant to section 6(c) of the OIA, as the disclosure of the information would be likely to prejudice the maintenance of the law, including the prevention, investigation and detection of offences. Please note that, as outlined in the memo, Auckland South Corrections Facility did not submit these log books. However, it is important to note that the day to day operations of ASCF are managed by SERCO, rather than Corrections. As such, they do not follow the same processes. However, we can assure you that ASCF is required to provide the legislatively required minimum entitlements.

Further to the logbooks, please note that prisons are not necessarily required to record information regarding unlock hours for individual prisoners, unless they are subject to specific management plans or reside in the Intervention and Support Unit (ISU). In the instances where the information has been documented against a prisoner's individual file, we classify this as the individual prisoner's personal information, which we are statutorily obliged to protect in accordance with the Privacy Act 1993. As per section 9(1) of the OIA, Corrections has balanced your interest in this information against the privacy interests of the individuals whose personal information is involved. Where the information is documented, we are declining to release it pursuant to section

9(2)(a) of the OIA, to protect the privacy of natural persons including that of deceased natural persons.

With that being said, we would like to provide you with as much information as possible, while maintaining the safety and security of prisons and the privacy of those in our custody. As such, we have attached as Appendix Two the spreadsheet that ultimately summarised the documentation used to develop the percentage of those who have been confirmed to receive their minimum entitlements during the specified time period. We are providing this spreadsheet to you in accordance with section 16(1)(e) of the OIA, which states that where the information requested by any person is comprised in a document, that information may be made available by giving an except or summary of the contents.

When reviewing the summary provided, please be advised that if the team conducting the review could not confirm with certainty that the minimum entitlement was received in full, they would record that it had not been. As such, the results of the review reflect the conservative approach taken. Please also note that this information was compiled for a specific purpose under unprecedented circumstances, and has not been replicated. As we have previously advised, Corrections does not currently have standard reporting procedures to capture unlock hours for all units across the prison estate.

I trust the information provided is of assistance. Should you have any concerns with this response, I would encourage you to raise these with Corrections. Alternatively, you are advised of your right to also raise any concerns with the Office of the Ombudsman. Contact details are: Office of the Ombudsman, PO Box 10152, Wellington 6143.


Ngā mihi nui


A handwritten signature in blue ink, consisting of a series of connected loops and a long horizontal stroke at the end.

Rachel Leota  
National Commissioner

# Internal Memorandum

Corrections Services

To: Jeremy Lightfoot, Chief Executive  Date: 8 May 2020

From: Rachel Leota, National Commissioner  
Corrections Services  8.5.2020

Subject: Review of one hour per day daily exercise minimum entitlement for people in prison for the time period between 24 April 2020 and 30 April 2020

## Purpose and Background

1 This memorandum provides you information on prison compliance in providing people in our care their minimum entitlements, specifically regarding the provision of (at least) one hour of physical exercise on a daily basis. The period reviewed to inform compliance covered seven days, between 24 April 2020 through 30 April 2020.

2 The legislation regarding the one-hour minimum entitlement of daily exercise is from the Corrections Act 2004 section 70 which states:

### 70 Exercise

(1) Every prisoner (other than a prisoner who is engaged in outdoor work) may, on a daily basis, take at least 1 hour of physical exercise.

(2) The physical exercise referred to in subsection (1) may be taken by the prisoner in the open air if the weather permits.

3 The Prison Operations Manual (POM), which provides practice guidance to prison staff, states the following in regards to the one-hour minimum entitlement of access to daily exercise:

### F.01.01 Minimum entitlement provisions:

1. Every prisoner (other than a prisoner who is engaged in outdoor work) may, on a daily basis, take at least one hour of physical exercise. The exercise may be taken by the prisoner in the open air if the weather permits. This entitlement should be denied if:

- a) the prisoner has been temporarily released, removed, or is attending court, and
- b) a PCO (Principal Corrections Officer) or other authorised delegate, has determined that it is impracticable to provide this entitlement during the time the prisoner is in the prison, and
- c) the prisoner has not been denied this entitlement on the two previous consecutive days.



- 4 A person may be denied for a period that is reasonable in the circumstances, any of the minimum entitlements if there is an emergency in the prison or the security of the prison is threatened or if the health or safety of any person is threatened.
- 5 The Department of Corrections operates a prison system that it is predicated on providing in excess of the minimum entitlements for people in our care. This is demonstrated in regular access to telephones, visits that last for longer than the minimum entitlement and ensuring prisoners can have as much time out of cells that staff resourcing can allow.
- 6 As a result, the Prison Operations Manual does not require the recording of a person receiving the minimum entitlement of one hour exercise nor whether they refused or declined the entitlement. The exception to the recording requirement only relates to those on a management plan such as those on direct segregation where both the entitlement and the outcome needs to be recorded (essentially: taken, refused or declined).
- 7 To ensure compliance of the entitlement of one hour exercise outside of their cell per day, we have conducted a national audit.

### **Executive Summary**

- 8 National findings indicate approximately 96% of people in prison received their minimum entitlement of taking at least one hour of physical exercise outside their cells on a daily basis within the timeframe reviewed; often, more than one hour of time was received. In a very few cases, the review team noted it was apparent from the unit regimes the unlock had occurred, and lasted for longer than an hour, but this was not clearly noted on the logbook itself.
- 9 Where the minimum entitlement was denied (in approximately 4% of occurrences), most unit staff provided documentation in the form of IOMS notes and written rationale evidencing the decision behind this action. The decisions noted and provided are in line with POM guidance stated above.
- 10 The remaining gaps in the information collected are due to inconsistent documentation practice within units, across sites, and across the network. It is noted the recording of this data is a manual process and there is no current requirement to note individual specific unlock times (except for individuals on personalised management plans).
- 11 Despite the lack of a current requirement to document individual unlock times (except for individuals on personalised management plans), custodial staff use the current logbooks to the best of their ability. Nearly all units document the unlock and lock times for the unit as a whole.
- 12 Some units and sites have developed innovative forms that provide clear notation of unlock and lock times for the units. Some mainstream units do provide individual unlock times, and this is noted by the review team as best practice.

### **Methodology for this Review**

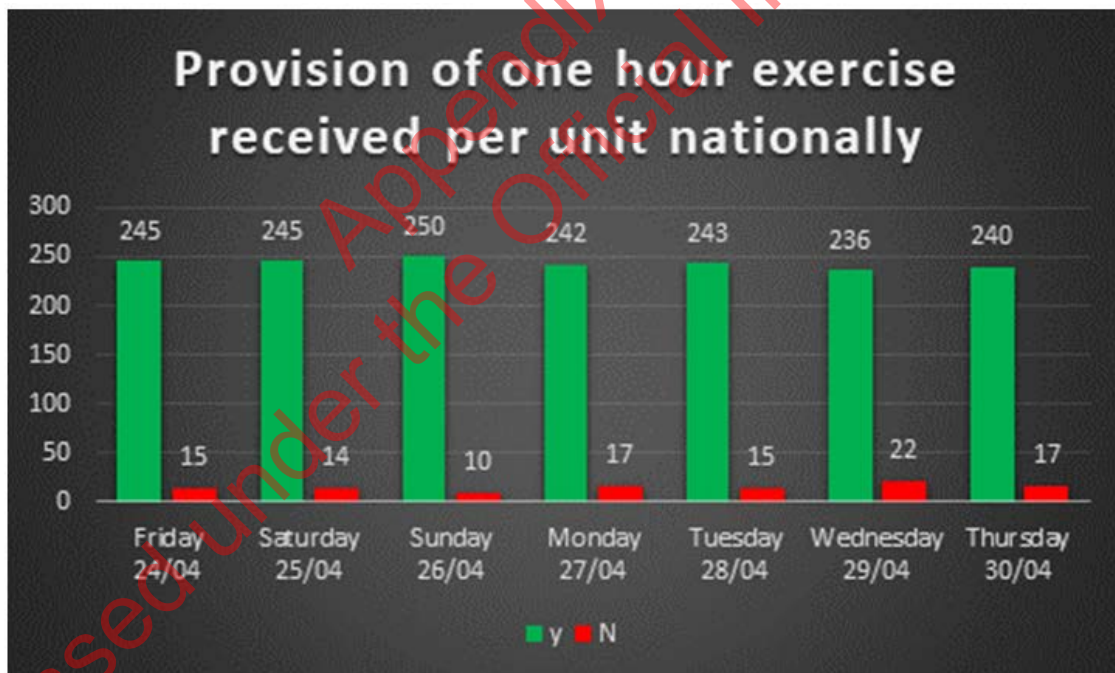
- 13 Unit logbooks and regimes were requested from all prisons across the network. These logbooks and regimes were reviewed independently by Integrated Quality Improvement with assistance from the regional leads and national office.

- 14 The time period reviewed covered a seven day period, 24 April 2020 – 30 April 2020 inclusive.

## National and Regional Findings

### National Findings

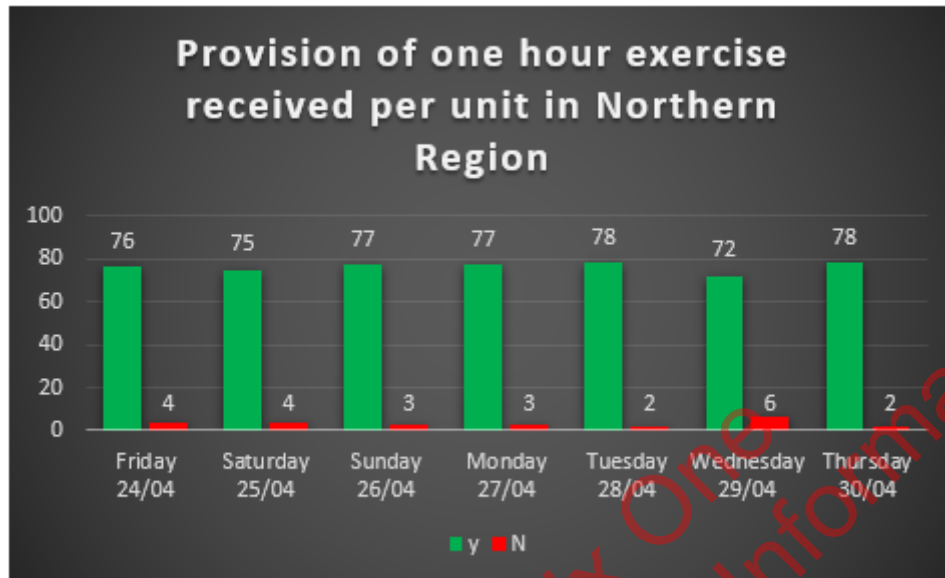
- 15 The graph below represents findings at a national level regarding people in care receiving access to their minimum entitlement of one-hour of physical exercise outside of their cells on a daily basis.
- 16 Based on the data received, approximately 96% of people in our care received access to this minimum entitlement within the timeframe reviewed.
- 17 A “Y” or “yes” (green bar) indicates units across the country where the minimum entitlement was evidenced as received by all people within that unit for the timeframe reviewed. A “No” or “n” (red bar) indicates the review team did not receive adequate evidence to be confident that access to the minimum entitlement was granted. In most cases, the review team’s inability to record a “yes” was related to inconsistent documentation practice at the unit level.
- 18 Several examples of best practice were noted; these are currently being gathered and will be shared across the country.



### Northern Region

- 19 The Northern region comprises Northland Region Corrections Facility, Auckland Prison, Auckland Region Women’s Corrections Facility, Mt. Eden Corrections Facility, and Auckland South Corrections Facility. It is noted by the review team Auckland South did not submit their logbooks for this review with the exception of their management unit. Due to this, Auckland South has been omitted from the graph.

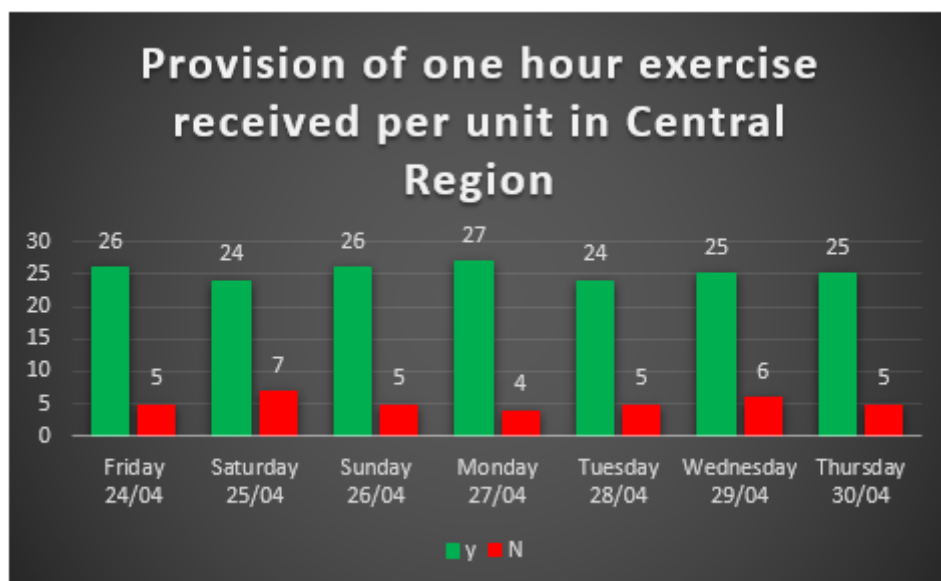
- 20 The findings indicate approximately 96% of people in care within the Northern Region (excluding Auckland South) received access to their minimum entitlement of one-hour exercise outside of their cells within the review period.
- 21 As noted at the national level, the review team's inability to record a "yes" regarding whether access to the minimum entitlement was granted is primarily related to inconsistent documentation practice at the unit level.



### Central Region

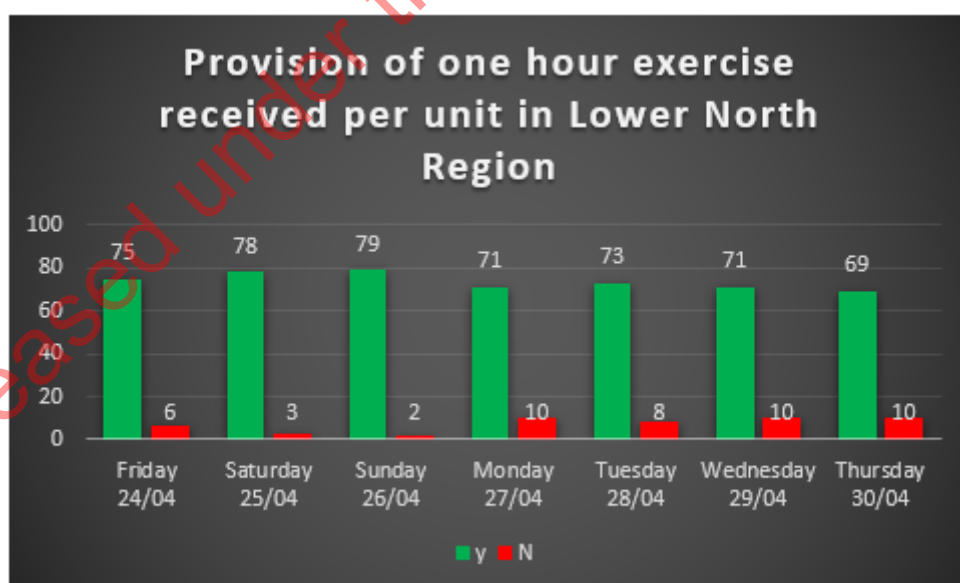
- 22 The Central Region comprises Waikeria Prison, Tongariro Prison, and Spring Hill Prison.
- 23 The findings indicate approximately 90% of people in care within the Central Region received access to their minimum entitlement of one-hour exercise outside of their cells within the review period.
- 24 As noted at the national level, the review team's inability to record a "yes" regarding whether access to the minimum entitlement was granted is primarily related to inconsistent documentation practice at the unit level. It is noted by the review team that within one unit, while the logbook was unclear, the review team received assurance from the regional lead that people in care within this unit were unlocked at least twice per day.





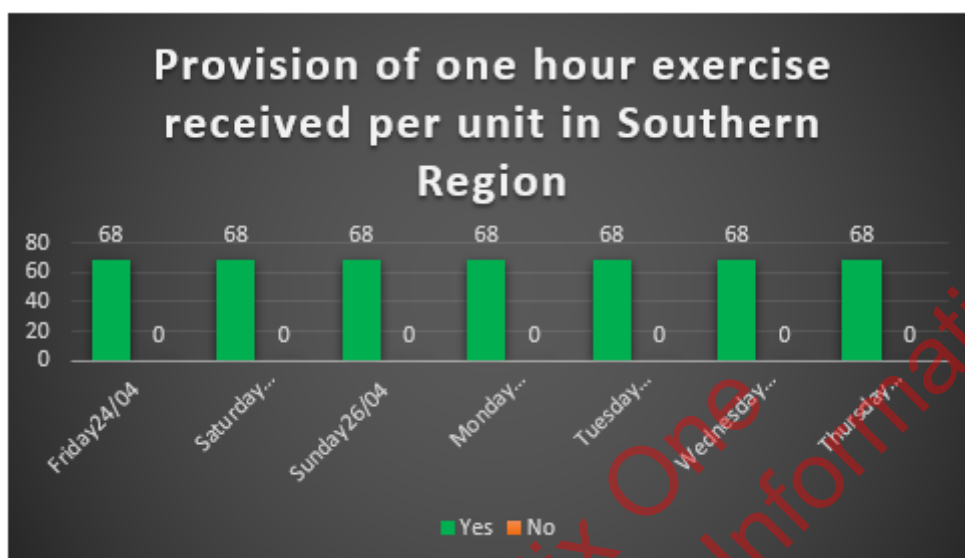
### Lower North Region

- 25 The Lower North Region comprises Whanganui Prison, Hawke's Bay Regional Prison, Rimutaka Prison, Arohata Women's Prison and Manawatū Prison.
- 26 The findings indicate that approximately 96% of people in care within the Lower North Region received access to their minimum entitlement of one-hour exercise outside of their cells within the review period.
- 27 As noted at the national level, the review team's inability to record a "yes" regarding whether access to the minimum entitlement was granted is primarily related to inconsistent documentation practice at the unit level. It is noted by the review team that within one unit there is no yard; people within this unit still receive at least one hour outside of their cells per day within the wing – but cannot deliver on s70 (2). It is also noted that within several units, unlocks were referred to as "face to name muster" rather than "unlock".



## Southern Region

- 28 The Southern Region comprises Christchurch Men's Prison, Christchurch Women's Prison, Rolleston Prison, Otago Corrections Facility, and Invercargill Prison
- 29 The findings indicate that approximately 100% of people in care within the Southern Region received access to their minimum entitlement of one-hour exercise outside of their cells within the review period.



## Conclusion

- 30 From a national perspective, it's evident to the review team the vast majority of people in our care are receiving access to their minimum entitlement of one-hour outside of their cell per day.
- 31 Inconsistent documentation practices produced by the use of a manual process mean it is not always clear if every individual within every unit has received access to his or her minimum entitlement of one hour outside of their cell. Unit staff confirmed the majority of individuals did receive access to their minimum entitlement of one-hour outside of their cells; however, there is room for improvement of documentation practice.
- 32 Developing an electronic and automated solution to recording this minimum entitlement would be a preferred option moving forward,
- 33 Where individuals did not receive access to their minimum entitlement of one-hour daily exercise outside of their cells, and this was documented, unit staff were able to provide clear rationale of why this was the case.
- 34 Unit staff have developed innovative ways of tracking minimum entitlements for people in care; these innovations should be explored further, and best practices identified and adopted nationally.

- 35 Regional Commissioners have received individualised regional key findings and requested to develop a plan considering how to address any gaps in current practice as noted by the review team. It is noted that many remedial actions have already been put in place.

### Recommendations

It is recommended that you:

- (a) **Note** the contents of this paper.
- (b) **Consider** plans for developing an electronic system that would automate the capturing of this minimum entitlement

Yes / No

Yes / No

UNIT NAME	LOG RECEIVE D Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVE D Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVE D Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVE D Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVE D Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVE D Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVE D Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
BLDG 6 KEA	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 12 KARAMU (MANAGEMENT)	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 12 RECEIVING OFFICE																					
BLDG 12A KARO (ISU)	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 14 PUUKEKO NORTH	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 14 PUUKEKO SOUTH	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 15 KAAKAA NORTH	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 15 KAAKAA SOUTH	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 17 KAAHU NORTH	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 17 KAAHU SOUTH	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 18 WEKA NORTH																					
	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries
BLDG 18 WEKA SOUTH																					
	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries	Yes	n	Cannot be determined by log book entries
BLDG 23 KUUAKA 1	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 23 KUUAKA 2	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 23 KUUAKA 3	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 23 KUUAKA 4	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 23 KUUAKA 5	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
BLDG 7 PIIPIIWHARAUAO	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
OFF SITE TRANSFERS																					

**For Weka North and South:**

The log book clearly shows that a morning unlock, lunch lock, post-lunch unlock and afternoon lock happened each day, however it does not state which prisoners were unlocked at which times (i.e. the unlock regime).

Based on all the other units at NRCF, it is **likely** that prisoners in Weka North and South were/were given the opportunity to be unlocked for at least one hour per day, however it does not state explicitly when each prisoner was unlocked/locked, and therefore it cannot be determined based on the unit log book entries whether all prisoners in Weka North and South received their one hour of unlock each day.

Appendix Two  
Released under the Official Information Act 1982

UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
AUCKLAND MENS EAST MANAGEMENT BLOCK	n/a																				
OFF SITE TRANSFERS	n/a																				
UNIT 1 TE AKA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 10 TE ARANGA HOU	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 11 KIA MAU KIA MATARA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	All declines are clearly noted
UNIT 12 WHAI ORA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 13 WHITI TE RA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	Upd to 28/4 only the entry into day/day room is noted but not exit time	Y	Y		Y	Y	
UNIT 2 TE HONONGO	Y	Y		Y	Y	No clear evidence of movements on weekend days	Y	Y	No clear evidence of movements on weekend days	Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 3 TE TAKIWA	n/a						Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 4 TE WHIRINGA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 5 ITI KAHURANGI	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 6 TE WAIRERE (DTU)	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 6 TE WAIRERE (DTU) SEPS	n/a																				
UNIT 8 TE PIRITI	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
UNIT 9 TE MAHINGA	n/a																				
WEST SEPS	n/a																				
ISU	Y	N	No info for some PIC (declined is not noted) and the timings do not add up to an hour	Y	N	No info for some PIC (declined is not noted) and the timings do not add up to an hour	Y	No	No info for some PIC (declined is not noted) and the timings do not add up to an hour	Y	N	No info for some PIC (declined is not noted) and the timings do not add up to an hour	Y	Y		Y	Y		Y	Y	
Please note - there is no Unit 7																					

Released under the Official Information Act 1982

Appendix Two







UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
HBK 2 Wing 2																					
HBK 2 Wing 3																					
HBK 2 Wing 4																					
HBK 3 Wing 1																					
HBK 3 Wing 2																					
HBK 3 Wing 3																					
HBK 3 Wing 4																					
HBK 3 Wing 4 At Risk																					
MGMT Unit	Yes	No	No	Yes	No	No	Yes	No	No	Yes	No	No	Yes	No	No	Yes	No	No	Yes	No	No
OFF SITE TRANSFERS																					
RES 01 Unit A																					
RES 01 Unit B																					
RES 01 Unit C																					
RES 01 Unit D																					
RES 02 Unit A																					
RES 02 Unit B																					
RES 02 Unit C																					
RES 02 Unit D																					
RES 03 Unit A																					
RES 03 Unit B																					

Management Unit -

24/04 the unit cleaner was unlocked to clean for 55 mins, however was not given yard time.  
One prisoner was unlocked for 54 mins for yard time.  
Another prisoner transferred into the unit and appeared to be in the yard for 40 mins before being locked.

25/04 the unit cleaner was unlocked for two hours however it's not clear whether he got any yard time in this time.  
One prisoner was moved from HB2 to the Mgmt Unit for yard time, however only spent 45 mins in the yard before going back to HB2.  
Another prisoner was unlocked for 50 mins for yard time (same prisoner as day before who got 54 mins yard time).  
Further to this, the log book says a muster of 12 however only 10 prisoners residing in the unit are mentioned in relation to being unlocked (+ the one from HB2 that came and went).

26/04 the unit cleaner is not mentioned at all in the log book for this day, so appears to not have been unlocked.  
One prisoner was unlocked for 50 mins.  
The unit log book says a muster of 12, however only nine prisoners residing in the unit are mentioned in relation to being unlocked.

27/04 the unit cleaner was unlocked to clean for 45 mins and then relocked - does not appear to have had yard time.  
The log book shows that three prisoners were unlocked to use the CMS and then relocked straight away and do not appear to have had any yard time.  
The log book says a muster of 12 however only 10 prisoners residing in the unit are referred to in the log book for this day.

28/04 the log book for this day only refers to nine out of 12 prisoners in the unit.  
From the log book, it is only clear that one prisoner in the unit got 1 hour out of their cell for yard time.  
The unit cleaner was unlocked to clean (it does not say for how long) but appears to have not had any yard

Summary comment for the Management Unit:

From the log books, it appears that not all prisoners in the Management Unit at ASCF received their minimum entitlement of one hour out of their cells per day, for the week of 24 to 30 April 2020.  
The log books for each day do not always refer to every prisoner in the unit in relation to unlock times.  
It does not appear that the unit cleaner received any yard time in the time period reviewed.  
The log books, however, do not advise whether prisoners were offered unlock/yard time and declined.

time.  
Two prisoners that came to the unit for yard time from HB2 received more than one hour in the yard.  
29/04 the log book for this say only refers to nine out of 12 prisoners in the unit.  
From the log book, it appears that not all prisoners received their one hour of yard time on this day.  
The unit cleaner was unlocked to clean for 45 mins but does not appear to have had any yard time.  
Four individuals had less than one hour of yard time.  
30/04 from the log book it is only clear that two out of 11 individuals received one hour of yard time.  
A third prisoner received 57 mins of yard time - it does not state whether he requested to go back to his cell or not.  
The unit cleaner was unlocked to clean for 25mins and was then locked back in his cell and does not appear to have had any yard time.

Appendix Two  
Released under the Official Information Act 1982

[illegible]



UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
BLDG 1 WHANGAMARINO RECEIVING OFFICE																					
BLDG 7 PUNA MATAURANGA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 7C PUNA WHAKAMUTUNGA																					
BLDG 12 PUNA HINENGARO LOW MEDICAL	Yes	Yes		Yes	N	No reason for a person getting only 58 minutes	Y	N	No info noted on unlock times	Y	Y		Y	N	No info noted on unlock times	Y	N	No info noted on unlock times	Y	N	No info noted on unlock times
BLDG 13 PUNA WHAIMANA MANAGEMENT	Y	N	This will happen depending on the muster and availability of yards. Often if prisoners go to yards say on Monday at 0930 and return to their cell at 1030, then on Tuesday they need to go to the yards by 0930 but often prisoners will decline to go at that time and want to go in the afternoon, which then puts them way over 23 hours."	Y	N	This will happen depending on the muster and availability of yards. Often if prisoners go to yards say on Monday at 0930 and return to their cell at 1030, then on Tuesday they need to go to the yards by 0930 but often prisoners will decline to go at that time and want to go in the afternoon, which then puts them way over 23 hours."	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 13 PUNA WHAIMANA SEPARATES																					
BLDG 14A KATAHI	Yes	Yes		N			Y	Y		N			Y	Y		Y	Y		N		
BLDG 14A VAKA FA'AOLA	N			Yes	Yes		N			Y	Y		N			N			N		
BLDG 14B KA-RII C	Y	Y		N			Y			Y			N			N			N		
BLDG 14B KA-RII D	Y	Y		N			Y			Y			N			N			N		
BLDG 14C E WARAE	Y	N	Only notes unlock times, No lock up time noted	Y	N	Only notes unlock times, No lock up time noted	Y	N	Only notes unlock times, No lock up time noted	Y	N	Only notes unlock times, No lock up time noted	Y	N	Only notes unlock times, No lock up time noted	Y	N	Only notes unlock times, No lock up time noted	Y	N	Only notes unlock times, No lock up time noted
BLDG 14C E WARAE F																					
BLDG 15 KATUKOKI A	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	It is noted one person declined unlock for 6 days
BLDG 15 KATUKOKI B	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 16A MANU KII A	N			Y	Y		Y	Y		Y	Y		N			Y	Y		Y	Y	
BLDG 16A MANU KII B	N			Y	Y		Y	Y		Y	Y		N			Y	Y		Y	Y	
BLDG 16B MANU KOI C	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 16B MANU KOI D	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 6 PUNA RONGO A	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 6 PUNA RONGO A B	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 6 PUNA RONGO A C	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 6 PUNA RONGO A D	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 6 PUNA RONGO A E																					
BLDG 6 PUNA RONGO A F																					
BLDG 6 PUNA RONGO A G																					
BLDG 6 PUNA RONGO A H																					
OFF SITE TRANSFERS																					
TE WHARE ORANGA AKE	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	

UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
CEDAR 1	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
CEDAR 2	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
CEDAR SEPS																					
HAUTU	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
HAUTU SEPS																					
OFF SITE TRANSFERS																					
RECEIVING OFFICE																					
TEHIKOINGA	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
TEHIKOINGA SEPS																					

Appendix Two  
Released under the Official Information Act 1982



	<b>General Comment</b>
	A review of the diary pages supplied revealed that the details entered were in some case very basic, to the point where not all musters were recorded. It could be assumed that the unlock and lock up muster times indicate that prisoners are allowed out of their
	cells, however, as their is invariably no record of yard/recreation hours or individual periods of unlock (except ISU who also indicate those that have declined shower/yard) it is difficult to establish if minimum entitlements are being met. No units have provided
	unit schedules to support unlock hours.

	<b>HM 7 &amp; 8 HM 9 &amp; 10</b>						
	Daily diaries provide evidence of Unlock/Lock and random face to name musters, however there is no evidence of prisoners exiting their cells for recreation. other individual movements are recorded i.e. prisoners for release or to medical AVL etc.						
	<b>Management Unit</b>						
	Daily diaries provide evidence of Unlock/Lock and random face to name musters, however there is no evidence of prisoners exiting their cells for recreation/showers. other individual movements are recorded i.e. prisoners Transferred in/out or to medical etc.						
	<b>Unit 5 MFU</b>						
	Daily diaries provide evidence of Unlock/Lock and random face to name musters, however there is no evidence of prisoners exiting their cells for recreation/showers. other individual movements are recorded i.e. to medical .						
	<b>Unit 6</b>						
	Daily diaries provide evidence of Unlock/Lock and random face to name musters, however there is no evidence of prisoners exiting their cells for recreation/showers. other individual movements are recorded i.e. to medical and work.						

Appendix Two  
Released under the Official Information Act 1982





[illegible]

UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
ASSESSMENT	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
INTERVENTION AND SUPPORT UNIT (TE ATAWHAI)	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
ISOLATION	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes				
NEW PLYMOUTH REMAND CENTRE - ISU																					
NEW PLYMOUTH REMAND CENTRE - POD 1	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
NEW PLYMOUTH REMAND CENTRE - POD 2, 3 & 4	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
OFF SITE TRANSFERS	n/a																				
RECEIVING OFFICE	n/a																				
SOUTHWOOD	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
TE MOENGA	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
TE MOENGA SPECIALS																					
TE OHORERE	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
TE WAIMARIE	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
TE WHAKATAA 1	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
TE WHAKATAA 2	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
TE WHARE MANAAKI	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
WHAKAPAKARI	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
WHANUI	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
WHARIKITIA	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	
WHARIKITIA SEPS	Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes		Yes	Yes	

Appendix Two  
Released under the Official Information Act 1982

UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
KAURI 1	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
KAURI 2	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
KOTUKU	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
KOTUKU SEPS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
LEIMON VILLAS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
MANUKA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
MATAI 1	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
MATAI 2	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
MATAPUNA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
MIRO	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
OFF SITE TRANSFERS	n/a			n/a			n/a			n/a			n/a			n/a			n/a		
PAPARUA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PAPARUA SEPS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/BLOCK A	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/BLOCK B1	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/BLOCK B2	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/BLOCK C1	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/BLOCK C2	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/BLOCK D1	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/BLOCK D2	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/BLOCK E	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/HEALTH CENTRE	n/a			n/a			n/a			n/a			n/a			n/a			n/a		
PRC/ISU	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
PRC/RECEIVING OFFICE	n/a			n/a			n/a			n/a			n/a			n/a			n/a		
PRC/SECURITY BLOCK /j block	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
RAWHITI 1	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
RAWHITI 2	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
RECOVERY UNIT	Y	Y		Y	Yes		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
TE AHUHU	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
TIROHANGA PAEROA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
TIROHANGA PAEROA SEPS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
YOUTH KIWI	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
YOUTH TUI	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	

Appendix Two  
Released under the Official Information Act 1982

UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
ISU	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
OFF SITE TRANSFERS	n/a																				
RECEIVING OFFICE	n/a																				
SELF CARE	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
SEPS	n/a																				
WING 1	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
WING 2	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
WING 3	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	

Appendix Two  
Released under the Official Information Act 1982



UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
KIA MARAMA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
KIA MARAMA SEPS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
KOWHAI	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
KOWHAI SEPS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
OFF SITE TRANSFERS	n/a																				
RATA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
RIMU	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
RIMU SEPS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
TOTARA	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
TOTARA SEPS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	

Appendix Two  
Released under the Official Information Act 1982

UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
BLDG 4 RECEIVING OFFICE	n/a																				
BLDG 24 KAKAPO (ISU)	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 30 PUKEKO A	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 30 PUKEKO B	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 31 WEKA C	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 31 WEKA D	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 32 HOIHO	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 32 TE KAHU	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 33 PIWAKAWAKA G	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 33 PIWAKAWAKA H	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 34 TAKAHE I	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 34 TAKAHE J	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 35 TOKOEKA K	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
BLDG 35 TOKOEKA L	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
OFF SITE TRANSFERS	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
SELF CARE VILLA 1	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
SELF CARE VILLA 2	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
SELF CARE VILLA 3	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
SELF CARE VILLA 4	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
SELF CARE VILLA 5	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	

Appendix Two  
Released under the Official Information Act 1982

UNIT NAME	LOG RECEIVED Day 1 24/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 2 25/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 3 26/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 4 27/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 5 28/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 6 29/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale	LOG RECEIVED Day 7 30/4/20	Minimum Entitlements granted	If no, exceptions are noted with clear rationale
CENTRE	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
HEALTH CENTRE	n/a																				
ISU UNIT	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
NORTH	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
OFF SITE TRANSFERS	n/a																				
RECEIVING OFFICE	n/a																				
REMAND	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	
SEPARATES	n/a																				
SOUTH	Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y		Y	Y	

Appendix Two  
Released under the Official Information Act 1982